

Summary: The Counselors-in-Training (CIT's) reports directly to the Senior Camp Counselors, Junior Camp Counselors, and the Community Outreach Coordinator and is responsible for aiding in the supervision of all camp participants. CIT's will be responsible for assisting the counselors in daily administration of the Summer Camp Program, including: ensuring the well-being and safety of all participants, administering games and activities, maintaining a fun and safe environment for the participants, keeping the camp room clean and assisting with signing campers in an out each day.

Requirements: Must be at least 15 years or older. Must be a strong swimmer. Must be available to work Mondays – Fridays 9:00-5:00, at least 3 weeks out of the summer. Must be able to attend training session on May 27, 2019 (3pm – 6pm).

2018 JMB Sessions:

Training: May 27 (Mandatory)

Session 1: June 3-7

Session 2: June 10-14

Session 3: June 17-21

Session 4: June 24-28

Session 5: July 1-5

Session 6: July 8-12

Session 7: July 15-19

Session 8: July 22 - 26

Session 9: July 29 - August 2

Session 10: August 5-9

Qualifications: Previous work with summer camps or interaction with large groups of children preferred. Experience in some fields of science such as biology, marine biology, ecology as well as a basic knowledge of Florida ecosystems preferred. Outgoing and energetic personality. Taking initiative in socializing with campers without being asked is a must.

Supervisor: Directly responsible to Senior and Junior Camp Counselors as well as the Community Outreach Coordinator.

Job Responsibilities:

- Ensure that campers at all times are supervised and maintain a safe and enjoyable camp environment.
- The employee frequently is required to stand and walk, climb or balance and stoop, kneel, crouch, or crawl.
- The employee must frequently lift and/or move up to 30 pounds.
- CITs must be able to supervise in-water activities during calm to moderate wave action of up to 6 campers.
- Following instruction of the counselors and aiding in all daily activities.
- Follow all protocol found in the camp standard operating procedure.
- Maintain the integrity of the camp rooms and help with set-up and clean-up of the camp area.
- Carrying/keep track of activity supplies throughout campus as well as off site.

Skills Required: Public speaking, leading small groups, able to socialize with all age groups of camper

This job description in no way states or implies that these are the only duties to be performed by this volunteer. He or she will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.